

**Westward Parish Council**

**Minutes of the meeting of the Annual Parish Council Meeting held on Monday 16<sup>th</sup>  
May 2022 at Westward Halls**

**PRESENT**

Cllrs Brown, Studholme, Holliday & Hartley

**Also present:**

M Graves, J Webster (Clerk) & E Watson

**1/22 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

Cllrs Robinson, Rotheray, Brockbank &, Osbourne  
Cllr Johnson (CCC)

**2/22 ELECTION OF THE CHAIR FOR 2022/23**

Cllr Brown was re-elected as Chair

**3/22 TO RECEIVE THE CHAIRMANS DECLARATION OF OFFICE**

The Chair duly signed the declaration of office

**4/22 TO APPOINT A VICE-CHAIR FOR 2022/23**

Cllr Brockbank was re-elected as Vice Chair

**5/22 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

Cllrs Robinson, Rotheray, Brockbank &, Osbourne  
Cllr Johnson (CCC)

**6/22 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON 21<sup>st</sup> FEBRUARY 2022**

The minutes of 21<sup>st</sup> February 2022 were **APPROVED** and signed as a true record.

**7/22 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF  
INTEREST OF ITEMS ON THE AGENDA**

None

**8/22 REQUESTS FOR DISPENSATIONS**

None

**9/22 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE  
PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

**10/22 PUBLIC PARTICIPATION**

**10.1** To receive comments and representations from members of the public- None

**10.2** To receive reports from Borough and County Councillors in attendance – None

### **11/22 CO-OPTION ONTO THE COUNCIL**

The Chair brought Item 18 on the agenda forward and welcomed Emma Watson to the meeting. Emma was duly co-opted onto the Council as a vacancy had occurred due to Barbara Stoddart standing down. The Chair noted Barbara had been a valued member of Westward Parish Council.

### **12/22 STANDING ORDERS AND FINANCIAL REGULATIONS**

The Clerk reported that the standing orders and financial regulations had been reviewed, and that no changes were required. The Council therefore continue to adopt the NALC Models

### **13/22 ASSET REGISTER**

The asset register was reviewed. It was noted that there appeared to be some seats missing. Investigations are to take place by Councillors and this item will be brought back to the next meeting

### **14/22 FINANCE MATTERS**

**14.1** To receive and authorize the quarterly payments – **RECEIVED AND APPROVED**

**14.2** To receive the financial statement – **RECEIVED**

### **15/21 FINANCIAL STATEMENTS AND ANNUAL AUDIT**

**15.1** To approve and authorise the Chairman & Responsible Financial Officer to sign the certificate of Exemption – Approved and duly signed

**15.2** To receive the Annual internal audit report for 2021/22 – Received

**15.3** To approve and authorise the Chairman & Responsible Financial Officer to sign the Annual Governance Statement – Approved & duly signed

**15.4** To approve & authorise the Chairman & RFO to sign the accounting statements of the Annual Return – Approved and duly signed

**15.5** To approve and authorise the Chairman and RFO to sign the accounts for the year ending 31<sup>st</sup> March 2022

**15.6** To note the period of Exercise of Electors Rights and publication on website – noted

### **16/22 TO CONSIDER THE RENEWAL QUOTE FOR INSURANCE**

The insurance quote from was reviewed and the Clerk instructed to proceed with renewal

### **17/22 NOTICEBOARDS**

It was noted that repairs to the noticeboards had been undertaken. Cllr Brockbank and Hartley were thanked by the Chair for their work

### **18/22 JUBILEE CELEBRATIONS**

Jubilee celebrations are in hand and the Bonfire/Fireworks are free of charge. Two trees are to be planted as part of the Queens Canopy which the Parish Council are to fund. Rosley School are to hold a Jamboree on 2<sup>nd</sup> June.

### **19/22 MEMBERS REPORTS**

Slow but steady progress on repairs to the roads in the parish

### **20/22 CLERKS REPORT**

- Draft Risk assessment (insurance requirement) to be sent to Cllrs Studholme and Watson for completion
- Enquired whether desirable to purchase plaques for the trees (standard template for the Queen Canopy) AGREED that the Clerk order

### **21/22 COUNCIL MEETING DATES FOR THE FORTHCOMING COUNCIL YEAR**

As usual – Third Monday of the following months 15<sup>th</sup> August, 21<sup>st</sup> November, 20<sup>th</sup> February and 15<sup>th</sup> May

Meeting closed 8.20pm

## Westward Parish Council

### Minutes of the meeting of the Annual Parish Council Meeting held on Monday 15<sup>th</sup> August 2022 at Westward Halls

#### **PRESENT**

Cllrs Brown, Studholme, Holliday, Robinson, Watson, Brockbank, Rotheray & Hartley

#### **Also present:**

M Graves, J Webster (Clerk)

#### **22/22 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

Cllr Osbourne

Apologies had not been received from the County and Borough Councillors. The Chair requested that the Clerk contact them and ask they attend the next meeting.

#### **23 /22 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING**

#### **HELD ON 16<sup>th</sup> MAY 2022**

The minutes of 16<sup>th</sup> May 2022 were **APPROVED** and signed as a true record.

#### **24/22 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST OF ITEMS ON THE AGENDA**

None

#### **25/22 REQUESTS FOR DISPENSATIONS**

None

#### **26/22 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

#### **27/22 PUBLIC PARTICIPATION**

**27.1** To receive comments and representations from members of the public- None

**27.2** To receive reports from Borough and County Councillors in attendance – None

#### **28/22 FINANCE MATTERS**

**28.1** To receive and authorize the quarterly payments – **RECEIVED AND APPROVED**

**28.2** To receive the financial statement – **RECEIVED**

#### **29/22 TO CONSIDER A DONATION REQUEST FOR WIGTON BATHS TRUST**

The request is to be considered at the February meeting, which is the customary month for considering donations

#### **30/22 MEMBERS REPORTS**

BB – Jubilee Bonfire and Fireworks was a huge success. Thanks to everyone involved.

Noticeboards have been repaired – much improved. Queens Canopy trees planted. The Clerk had supplied the plaques to RS who will fix in place

RS – Signposts around the parish in need of clean – RS will try to find someone prepared to clean

Additions to Asset register – 3 benches. Clerk to update

**31/22 CLERKS REPORT**

- Planning Application FUL/2022/0190 – Livestock Building at Jenkin Cross – Cllrs agreed no objections
- No update regarding the planning application at Street Road Ends
- Planning application for extension at Columbaria the Slack – granted
- Asked if Cllrs wished to respond to online survey re Cumberland Council Plan. Clerk to email out

**Date of next meeting** – Monday, 21<sup>st</sup> November, 22

## Westward Parish Council

### Minutes of the meeting of the Annual Parish Council Meeting held on Monday 21<sup>st</sup> November 2022 at Rosley Village Hall

#### **PRESENT**

Cllrs Brown, Holliday, Robinson, Watson, Brockbank, Osborne, Todd & Hartley  
Cllr Johnston (CCC)

#### **Also present:**

M Graves, J Webster (Clerk)

#### **32/22 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

Cllrs Rothery, & Studholme  
Cllr Annison

#### **33/22 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15<sup>th</sup> AUGUST 2022**

The minutes of 15<sup>th</sup> August 2022 were **APPROVED** and signed as a true record.

#### **34/22 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST OF ITEMS ON THE AGENDA**

None

#### **35/22 REQUESTS FOR DISPENSATIONS**

None

#### **36/22 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

#### **37/22 PUBLIC PARTICIPATION**

**37.1** To receive comments and representations from members of the public- Christine Robinson attended following her correspondence regarding Ash Tree Dieback, and expressed her concerns. She enquired whether any policies were in place. Cllr Johnston will make enquiries within Allerdale Borough Council and report back to the Clerk  
Cllr Hartley reported the Playground equipment at Rosley has been tested – 3 faults identified and in process of being remedied. The Annual check is the responsibility of the Village Hall Committee

**37.2** Cllr Johnston provided an update about the transition to Cumberland Council – 3 legal roles filled, and now recruiting directors

#### **38/22 FINANCE MATTERS**

**38.1** To receive and authorize the quarterly payments – None to receive

**38.2** To receive the financial statement – **RECEIVED**

### **39/22 TO SET THE BUDGET AND PRECEPT FOR 2023/24**

The budget was agreed and it was RESOLVED to set the precept at £8500 (no increase on the previous year)

### **40/22 MEMBERS REPORTS**

Northern Fells running warm hubs. Cllrs had visited Wallace Farm with regard to the recent planning application – problems with walkers, double fence agreed and screening is a condition of planning. Clerk asked to report broken gate at the cattle grid at Bluegate

### **41/22 CLERKS REPORT**

- No bill yet for fireworks
- Problems with website – all data disappeared following call to Fasthosts
- ENW – wanting to work on lines opposite Westward Halls, question over land ownership
- Bus shelter at Red Dial Crossroads fallen into hedge

**Date of next meeting** – Monday, 20<sup>th</sup> February 2023 at 7pm in Rosley Village Hall

## Westward Parish Council

### Minutes of the meeting of the Parish Council Meeting held on Monday 20<sup>th</sup> February 2023 at Rosley Village Hall

#### **PRESENT**

Cllrs Brown, Holliday, Robinson, Studholme, Brockbank, Osborne, Todd & Hartley  
Cllr Johnson (CCC)

#### **Also present:**

M Graves, J Webster (Clerk)

#### **42/22 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

Cllr Rothery

#### **43/22 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21<sup>st</sup> NOVEMBER, 2022**

The minutes of 21<sup>st</sup> November 2022 were **APPROVED** and signed as a true record.

#### **44/22 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICER TO GIVE NOTICE OF INTEREST OF ITEMS ON THE AGENDA**

None

#### **45/22 REQUESTS FOR DISPENSATIONS**

None

#### **46/22 TO CONSIDER WHETHER THERE ARE ANY ITEMS ON THE AGENDA FOR WHICH THE PRESS AND PUBLIC SHOULD BE EXCLUDED**

None

#### **47/22 PUBLIC PARTICIPATION**

**47.1** None

**47.2** Cllr Johnson had provided the Clerk with an update on Ash Tree Dieback. He advised that the Cumberland Council budget had been set. A rise in council tax of 4.99% had been agreed plus harmonization of rates – which results in for Allerdale area an increase of 6.7%



#### **48/22 FINANCE MATTERS**

**48.1** To receive and authorize the quarterly payments – None to receive

**48.2** To receive the financial statement – **RECEIVED**

**48.3** To discuss donations-It was **RESOLVED** that the following donations be distributed:

Great North Air Ambulance	£400.00
Rosley Village Hall	£1150.00 (incl Defib)
Rosley Link (Defib- Curthwaite)	£150.00
Solway Red Squirrels	£200.00
Wigton Baths Trust	£500.00
Mr Morrison (grass cutting)	£120.00
Northern Fells Group	£400.00
Rosley PCC (grass cutting)	£250.00
Westward Churchyard (grass cutting)	£250.00
Westward Mission Rooms	£500.00
Rosley Link & Westward Newsletter	£250.00

**48.4** To discuss the purchase of litter picking equipment for the Parish

The Clerk advised the Borough Council were to provide litter pickers, bags and vests but had no hoops – It was **RESOLVED** that the Clerk purchase litter picking hoops

#### **49/22 KINGS CORONATION**

It was **AGREED** that funds would be made available for any community group within the parish should they require financial assistance for the celebration

#### **50/22 BUS SHELTER AT RED DIAL CROSSROADS**

Councillors **AGREED** that the shelter was not causing any danger and be left in situ

#### **51/22 WESTWARD HALLS**

An update was received following the recent fire at the halls, it may be some time before the damage is repaired – still with insurers

## **52/22 MEMBERS REPORTS**

Reports of pot holes, and sign posts need painting – one sign post is missing from Sandy Brow

## **41/22 CLERKS REPORT**

- Thank you from Rosley Churchyard
- Problems with website continuing – but working of sorts

**Date of next meeting**

TBC